



**HEAD TEACHER – MR G THARIA
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2nd September 2009

Dear Parents

Important information for Year 6 parents

I am pleased to announce that Mrs Toppin is expecting a baby in February 2010. She is planning to start her maternity leave after Christmas so I will advertise for a teacher to cover her class early next term.

On a separate note, you are invited to attend an important information evening on Tuesday 8th September at 7.30 p.m. which will last no longer than one hour. This meeting is only suitable for parents and **NOT** pupils and will provide you with important details regarding this year's transfer procedure. Grace José, Choice Advisor from the LA, will also be in attendance to offer additional advice and information.

This year each pupil will receive an individual letter in the form of a leaflet sent to the school via the first post run from Shire Hall within the next few days (hopefully) with all information relating to open days etc. Booklets will no longer be sent to each individual pupil, as encouragement is given for on-line access to gain information for the transfer process. A copy of the booklet will be sent to all schools and other accessible services for parents to view. Information for open days/information can be viewed at:
www.gloucestershire.gov.uk/schooladmissions.

It would be advisable for you to read these documents carefully prior to the meeting. A notepad and pen would be useful so that you can jot down any relevant information. I look forward to seeing you.

Yours sincerely

Glen Tharia
Head Teacher